

## DEPARTMENT OF STATE HOSPITALS

### STATEWIDE PROPERTY CONTRABAND LIST

Revised: April 2, 2014

#### I. CONTRABAND

A. "Contraband" means materials, articles, or goods that patients are prohibited from having in their possession because such materials, articles or goods present a risk to safety and security in the facility. (Welf. & Inst. Code, § 7295, subd. (l); Cal. Code Regs., tit. 9, § 881, subd. (e).)

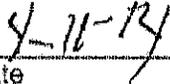
B. Items restricted to use only under supervision or control may be considered contraband for the purposes of this list, as they should not be in patient's possession without supervision. All items that are illegal to possess are by default considered to be contraband, whether specifically contained in this list or not. This includes any items prohibited as a condition of parole as it applies to any patient on active parole while housed in a DSH facility.

1. Any policy, manual, directive or other facility or DSH document deemed to be "Patient Restricted".
2. Any item that is being used in an improper manner and / or altered in such a manner as to present a danger to the safety of any patient, staff member, or visitor.
3. Alcoholic beverages.
4. All illegal drugs, including but not limited to: narcotics, marijuana, hallucinogenic and non-prescribed medications.
5. All smoking and tobacco products, as provided for Welfare and Institutions Code section 4138, including electronic cigarettes commonly referred to as - e-cigarette, electronic vaping device, personal vaporizer (PV), or electronic nicotine delivery system (ENDS).
6. Balloons.
7. Blank State of California or other hospital related letterhead or stationery.
8. Cameras.
9. Chemical dispensing control devices, such as mace, pepper spray, or tear-gas.
10. Cleaning chemicals, including but not limited to Ammonia, in pure form or any other chemicals not approved by Health and Safety Committee.
11. Combs and hairbrushes exceeding 10 inches in overall length.
12. Combustibles, inflammable liquids or explosives and explosive making materials.
13. Correcting fluid/tape (White-out of any type).
14. Detachable external speakers with cords.
15. Drugs, medicated products or dietary supplements not provided, or specifically approved by the hospital. Drugs or medications prescribed but not consumed at time of issue, unless specifically approved. \*\*May be approved in special circumstances by each facility\*\*
16. Electronics with wireless capabilities, including but not limited to cell phones, PDAs, tablets and videogame systems with internet capabilities to comply with California Code of Regulations, title

- 9, section 4360. Electronics with external audio or video recording capability, including recordable greeting cards.
17. Escape devices such as lock picks, devices made capable of opening handcuff/restraint and or any metal fashioned into a lock picking device.
  18. Fingernail files, metal over 1.5 inches in length with pointed tip.
  19. Furniture not issued by facility.
  20. Gang related or gang identifying items, as identified by the Administration of the facility.
  21. Glass, including but not limited to glass mirrors, containers and glass fragments including ceramics, except those items used under direct staff supervision.
  22. Headphones with metal in headband.
  23. Herbal teas not purchased from canteen or exchange.
  24. Hypodermic needles.
  25. Identification items or financial payment methods, driver's licenses, birth certificate, bonds, Social Security cards, credit cards, bank books, or any form of identification not provided by the hospital. Exception for those allowed as part of a treatment plan.
  26. Incendiary devices, including but not limited to, matches and lighters.
  27. Items containing metal bindings, including but not limited to books and binders.
  28. Keys, except those issued by DSH staff where applicable.
  29. Luggage.
  30. Purses or bags with detachable straps.
  31. Medical equipment, supply or device not prescribed, approved and provided by the facility.
  32. Maps of local and surrounding counties, any source literature, including local maps or electronic devices capable of displaying maps.
  33. Material giving instruction on escape, bomb making, bugging, surveillance, surreptitious entry, acts of violence, or any illegal activity.
  34. Materials used in tattooing, including but not limited to fountain pens (bulb type).
  35. Non State issued clothing pursuant to California Code of Regulations, title 9, section 890. Exception – personal items such as; shoes, caps, beanies, gloves or undergarments that do not meet other contraband criteria.
  36. Personal information of any nature (including, but not limited to home address, telephone numbers, and photographs) of any District Attorney, Law Enforcement employee involved in any patients case, any staff member, volunteer, or contract employee of the Department of State Hospitals. (Personal information of any victim is subject to Administrative review and may be considered contraband, depending on the nature of the relationship of the victim to the patient.)
  37. Personal property held in quantities exceeding institutional set space limitations.
  38. Plastic wrap.
  39. Portrayals of nudity of a minor, or person who appears to be under 18 years old and/or portrayals of sexual conduct where any of the participants is a minor, or appears to be under 18 years old, as determined by Administrative review.
  40. Pressurized air, including but not limited to air horns, air compressors, blow horns, pressurized dispensers and sirens.
  41. Radios or scanning/monitoring devices capable of receiving or interfering with law enforcement/fire emergency broadcasts, shortwave or CB radios of any type, satellite radios.
  42. Rope, twine, wire.

43. Sandpaper and emery cloth.
44. Shoe polish or dye
45. Shoelaces when removed from shoe.
46. Shoes with steel shanks, hollow heels or magnetic components. Stilettoes or heels above 1 ½".
47. Solvents, including but not limited to paints, lacquers, shellac, and acetone, including acetone based nail polish remover.
48. State issued clothing that has been altered or any clothing displayed in a manner commonly associated with gangs.
49. Styrofoam modified from original form.
50. Sunglasses that are reflective or too dark to assess the patient's eyes; sunglasses with exposed metals (not encased in plastic).
51. Tape not issued by the facility
52. Telephone directories; local community and facility.
53. Tools or metal utensils not being used under staff supervision
54. Umbrellas.
55. Weapons that can inflict bodily harm, including but not limited to swords, spears, daggers, razor blades, mechanically projected missiles, guns, bullets, ammunition, explosives, scissors, letter openers, drawing compasses, saw blades, metal nail files over 1.5 inches in length, etc. Metal items which could be fashioned into weapons, including but not limited to metal clothes hangers.

  
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Cliff Allenby, Director (A)  
Department of State Hospitals

  
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Date

**DSH-Napa Hospital Specific Contraband  
April 2016 Revision**

Note: the DSH-Napa Specific Contraband List follows the Statewide DSH Contraband List and both lists must be reviewed together to ensure full compliance with restricted items. Some of the DSH-Napa Contraband List specifies what type of an item is not Contraband and/or circumstances under which the patient can utilize an item.

	Item	Description
N1	Factory Sealed	<u>Definition:</u> All items must be shipped direct from a vendor. Packages must be factory sealed, original packaging. Exception for books. Burned movies are contraband.
N2	Aluminum Foil	Not permitted: staff or patients.
N3	Antenna, Digital (flat antenna)	Limit is one (1). Telescoping antennas not allowed. Must be similar to type offered via Walkenhorst's.
N4	Art, Craft Supplies	<p><u>Not controlled or supervised:</u> Items such as art paper, acrylic beads are not controlled or supervised.</p> <p><u>Controlled and supervised:</u> Items that are potentially dangerous are controlled and supervised items. Examples may include glue, clay, long colored pencils or paint.</p> <p>**Patients may check out a glue stick to adhere paper to the wall of their bedroom providing no more than 10% of wall space is covered.</p> <p><u>Exception:</u> Not supervised on Discharge Units.</p> <p><u>Restricted, controlled, supervised:</u> Tools, metal, wood, crochet hooks, knitting needles, yarn, string can only be received / used at Vocational Services, OT Shop, Art Studio or Mall.</p>
N5	Audio-Visual Cables/ AC Adaptors	Cable length is limited to 6 feet. Cables and adaptors limited to those needed for equipment. Replacement of cables and AC Adaptors allowed via exchange of old cables for new cables at Package Center.
N6	Band-Aids	Max width 1 inch; kept with patient's hygiene items. Custom Band-Aids permitted, e.g., Spiderman, Superman or Hello Kitty.
N7	Batteries	Batteries in personal control shall be stored in the items they are for. Staff are to recycle batteries when replaced.
N8	Beard Trimmers and Hair Clippers	May be corded. <u>Controlled and supervised.</u> Exception: not controlled or supervised on Discharge Units.
N9	Bedding	Blankets, comforters, bed spreads no larger than standard twin size. Personal pillows: must be standard size. Personal sheets limited to <u>non-PC1370 Units</u> . Must be washed / dried on unit by patient.
N10	Bicycles	DSH-N Bicycles are available for patient use. No personal bikes permitted.
N11	Blow Dryers and Curling Irons	Are <u>controlled and supervised.</u>

C = Controlled Item (must be checked in/out by staff) and S= Supervised Item (requires direct staff supervision when in use)

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	<b>Item</b>	<b>Description</b>
N12	<b>Booklights</b>	Battery, LED with neck no longer than eight (8) inches.
N13	<b>Caffeinated Coffee</b>	Allowed one cup only in dining room at breakfast and lunch. <u>Exception:</u> Permitted on Discharge Units only. Mixed level units (T12 and T15) may have caffeinated coffee but use is restricted to Level 3/DU patients: limit of one (1) container no larger than 8 oz per patient. On mixed level units, the caffeinated coffee must be stored in the Level 3 Canteen. Purchased only through grocery store shopping runs on Discharge Units.
N14	<b>*Computers – laptops, desk tops or tablets</b>	Not permitted. *(Until further notice, patients with computers may retain them; replacement, upgrades or repairs are not allowed.)
N15	<b>Cosmetic Pencils</b>	Must be self-sharpening are controlled and supervised. <u>Exception:</u> not controlled or supervised on Discharge Units.
N16	<b>Data Storage Devices</b>	All Data Storage Devices and Personal Computers (i.e., IPOD Shuffle, MP3 players, thumb drives, etc.) are subject to random inspections for contraband materials. The size of each storage device is not to exceed 64 GB. Limited to one type of each device per patient except for thumb drives. Each patient is limited to one SCD card for their MP3 player. <u>Controlled Items:</u> A patient may have two (2) thumb drives. Size of each thumb drive not to exceed 64 GB. Any device with WI-FI or internet capability is contraband. Docks for IPOD shuffle and MP3 players are permitted.
N17	<b>Dental Floss</b>	<u>Controlled Item.</u> No dental picks are permitted.
N18	<b>Disposable Razors</b>	Disposable razors are not permitted. Electric shavers only and are controlled and supervised. May be purchased or sent in by vendor. Otherwise supplied by DSH-N. Old shaver head must be turned in at the time the replacement head is issued.
N19	<b>Do Rag</b>	Not permitted due to strings – option is wave cap.
N20	<b>CD/DVDs/VHS</b>	No VHS tapes. No Blue Ray DVDs. <u>Limit to 30 DVD/CDs.</u> No writable media. No burned media.
N21	<b>Fans</b>	Limit to plastic battery operated fans.
N22	<b>Finger Nail files – Metal</b>	Not permitted.

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	<b>Item</b>	<b>Description</b>
N23	<b>Hair Color and Straightener</b>	Must come through Package Center only; will go directly from there to the Beauty Shop for use under supervision.
N24	<b>Hairbrushes, Hair Picks, Combs and Hair Ties</b>	Plastic only. Handles are not permitted. Touch-less rubber hair ties are permitted and limited to 8.
N25	<b>Headphones</b>	Headphone cord length, maximum 8 feet. No metal and no Wi-Fi capability. Cordless headphones with no Wi-Fi, no Bluetooth or no internet capability are permitted.
N26	<b>Hygiene Products</b>	Limit is three (3) each; deodorants, boxes of Kleenex, boxes of sanitary pads, boxes of tampons. Electric Shave, non-aerosol products, pump only for both men and women. No glass containers. **Alcohol based products are controlled and supervised items.
N27	<b>Jewelry</b>	Necklaces not permitted. Only single strand wrist rosaries and prayer beads permitted. Rings: no sharp edges, no oversized or protuberances and only two (2) can be worn on one hand at any time. Earrings must be flat and no larger than a quarter.
N28	<b>Make-up - Brow Liners, Eye Liner Pencils</b>	<u>Discharge Units only</u> , self-sharpening only, controlled and must be stored in the hygiene box.
N29	<b>Mirrors- Plastic</b>	Round plastic / acrylic mirrors with no handle and no larger than six (6) inches in diameter are permitted.
N30	<b>Money</b>	Money order or copies of money, including foreign currency, paper money or coins. Coins are allowed in Program 4.
N31	<b>Nail Polish and Nail Polish Remover</b>	Maximum five (5) colors. Glass containers OK for nail polish. Nail polish remover non-acetone only, no glass, clear plastic container only. <u>Controlled and supervised items.</u> <u>Exception: not supervised on Discharge Units.</u>
N32	<b>Nose Hair Trimmers</b>	May be purchased and sent in by vendor; are controlled and supervised. <u>Exception: not supervised on Discharge Units.</u>
N33	<b>Pen, Ball Point</b>	State issued plastic "Short" pen, 3 inches long with non-removable tube. <u>Exception: Long pens / standard size pens permitted on Discharge Units. One (1) only. Limit for purchase: six (6); extras to be kept in personal canteen storage container.</u>
N34	<b>Plastic Bag - Zip Lock</b>	One Gallon size; 12"x12" or smaller, clear in color. Bags must be in use to be in patient possession. Bags not in use are controlled item.

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N35	<b>Pornography</b>	Not allowed. Examples include: <b>Movies</b> rated more restrictive than R or movie with advisory of graphic sexual content is prohibited. This would include NC17 and more restrictive. <b>Magazines</b> not legally available for purchase by people under the age of 18. <b>Video Games</b> rated M, Mature, or rated A, Adults Only with content descriptors of Nudity, Sexual Violence, Strong Lyrics or Strong Sexual Content.
N36	<b>Remote Controls</b>	Remotes must match item.
N37	<b>Sandals</b>	Birkenstock type sandals are permitted. Buckles can be no larger than 1 ½" by 1 ½".
N38	<b>Shoe Laces</b>	Shoes with shoe Laces must be checked out for organized sports activities and vocational assignments. Replacement shoelaces may be ordered, one (1) pair for pick-up by Mail Services staff. Old shoelaces are disposed of by Mail Services staff.
N39	<b>Socks</b>	No higher than mid-calf and no 100% nylon.
N40	<b>Stamps</b>	Limit two (2) books of first class stamps. Pre-stamped embossed envelopes may be substituted for stamps.
N41	<b>Surge / Circuit Protectors</b>	Limit one (1) surge/ circuit protector - power strip per patient. Must be OSHA NRTL listed. Resettable only. No more than 6 outlets.
N42	<b>Sweat Bands, Head and Wrist</b>	For use in exercise and sporting activities, <u>controlled item</u> .
N43	<b>Tattooing Materials</b>	Patients may not have in their possession items that can be used for tattooing. Chess pieces, and other small items limited to plastic with maximum height of 4". Nose hair trimmers and electronic shavers are <u>controlled items</u> .
N44	<b>Televisions</b>	Must fit into locker. No larger than 15" old style. Flat screen no larger than 22" screen and 15 ½" high including base.
N45	<b>Toothbrush</b>	State issued plastic or flexible no longer than 3" (for example Walkenhorst item #54666-005). One (1) only. Limit for purchase: three (3); extras to be kept in personal canteen storage container.  <u>Exception:</u> Long toothbrushes permitted on Discharge Units. One (1) only. Limit for purchase: three (3); extras to be kept in personal canteen storage container.

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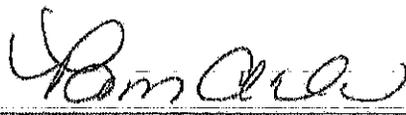
N46	Towels	Personal towels permitted on Discharge Units. Must be washed / dried on unit by patient.
N47	Tweezers	Controlled and supervised item only.
N48	Undershorts Underwear (Men)	Forensic Patients: Any color briefs or boxer briefs allowed. Boxers can only be white.
N49	Watches	No metal watchbands.
N50	Wave Cap	Limited to two (2) per patient and no strings.
N51	Word Processors	Non- Wi-Fi capacity.

Note: Items that come with an anti-theft device will be opened and the anti-theft device removed (small piece of metal).

Update Approvals

  
 \_\_\_\_\_  
 DOLLY MATTEUCCI, ED  
 Department of State Hospitals - Napa

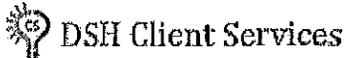
4/4/16  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 PAM AHLIN, Director  
 Department of State Hospitals

4.15.16  
 \_\_\_\_\_  
 Date

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Welcome, Jaye V [Sign-out](#) [Help](#)

Advanced

You are in the Client Services - TSD workspace.



[Back](#) [Edit](#) [Close](#)

Created by JVanderhurs 7 days ago/Updated by JVanderhurs 6 hrs ago

Ticket 120099 in Client Services - TSD

**Subject**  
\_INT2016 Update Information on the DSH Napa webpage

**Status**  
Escalated

Your Personal Information

<b>Last Name</b> Vanderhurs	<b>First Name</b> Jaye	<b>Email Address</b> jaye.vanderhurs@dsh.ca.gov
<b>User ID</b> JVanderhurs	<b>Phone</b> (707)264-2431	
	<b>DSH Division/Department:</b> NSH	
<b>DSH Organizational Unit</b> Admin		

Request Information

**How can we assist you?**  
I need assistance from the DSH Web/Forms/Moodle team.

**Which item do you need assistance with?**  
Web

Description

**Description**

Entered on 12/31/2015 at 10:51:37 PST (GMT-0800) by Jaye Vanderhurs:  
I was able to add the required document properties information, and ran a full accessibility report to confirm that there are images with no alternate text, or fonts within the document. This document integrates the Statewide Contraband list, established through DSH and signed by the Director. I am unable to modify that document. Incorporated into the Statewide PDF document is DSH Napa's specific list, also signed by the Executive Director and DSH Director. I am unable to alter either document once they are signed and presented to me in PDF format to request posting. Since these lists are effective January 4th, having it available for family members then is crucial. Social Work staff consult with families regarding this list and would be able to address any questions if necessary. Thanks.

Entered on 12/29/2015 at 14:27:23 PST (GMT-0800) by Steve Kohr:  
Hi Jaye - I see this PDF doesn't pass accessibility. Please make sure it passes ADA 508 accessibility standards by referring to the following links:  
[http://dshinfo.ca.gov/WebSupport/PDF\\_Document\\_Properties.asp](http://dshinfo.ca.gov/WebSupport/PDF_Document_Properties.asp)  
[http://dshinfo.ca.gov/WebSupport/Scanned\\_Documents\\_Accessible.asp](http://dshinfo.ca.gov/WebSupport/Scanned_Documents_Accessible.asp)  
[http://dshinfo.ca.gov/WebSupport/Adding\\_Alternate\\_Text\\_For\\_Images.asp](http://dshinfo.ca.gov/WebSupport/Adding_Alternate_Text_For_Images.asp)  
[http://dshinfo.ca.gov/WebSupport/Checking\\_Documents\\_for\\_Accessibility.asp](http://dshinfo.ca.gov/WebSupport/Checking_Documents_for_Accessibility.asp)

Please let us know if you have questions!  
Steve  
861-7196

Entered on 12/29/2015 at 13:22:03 PST (GMT-0800) by Jaye Vanderhurs:  
At <http://www.dsh.ca.gov/Napa/Visitor.asp> there is a section titled Department of State Hospitals- Statewide Contraband List. In that section under the link titled Statewide Contraband list- please remove the current document there named Statewide\_Contraband list and replace with the document attached below: Statewide\_DSHNapaContraband 1\_4\_15, hopefully no later than January 4, 2016.

Thank you

Attachments

Filename	Size	Date	Download
Statewide_DSHNapaContraband 1_4_15.pdf	4862 KB	12/29/2015 1:21 PM	<a href="#">Download</a>