

DEPARTMENT OF STATE HOSPITALS - ATASCADERO

PO Box 7001
Atascadero, CA 93423-7001
805-468-3663



September 9, 2020

Dear Internship Applicant:

Thank you for your interest in the Psychology Internship Program at the Department of State Hospitals – Atascadero, a forensic state hospital. The Psychology Internship Program has been accredited by the American Psychological Association since 1970. All information necessary to apply to the Psychology Internship Program can be obtained in the program brochure, which is available on the [DSH-Atascadero Psychology Internship's website](#).

Applications must include:

- 1) The Association of Psychology Postdoctoral and Internship Centers (APPIC) Application for Psychology Internships. To access the application, please visit [the APPIC website](#).
- 2) Three letters of recommendation
- 3) A sample psychological evaluation report that includes psychological testing and interpretation. Do not use a neuropsychological evaluation.
- 4) Per rules set by the California State Personnel Board, all applicants must submit a standard State of California application, named [STD 678](#). This state application should be completed online and sent to Phylissa.Kwartner@dsh.ca.gov by the November 1st deadline. The STD 678 is not to be uploaded with the APPIC application. APPIC has approved the use of the STD 678 as an additional document for California Department of State Hospital internships. Apple computer users should note that you may need to complete, print, and then scan the form to submit. Some Apple users have found that even though the form appears complete on their computer, when e-mailed the completed form is sent blank. Don't forget to sign the document before sending it.

The application and all needed supporting documents must be received by November 1, 2020. Due to the COVID-19 pandemic, we are instituting a two-phase interview process. In early December, competitive applicants will be offered an online interview, which requires a narrative response. The internship director will contact applicants with instructions for responding to the question within a predetermined timeframe. Thereafter, the most competitive applicants will be invited to participate in a video-conference interview conducted via WebEx throughout January. Applicants will be emailed a link prior to their interview date to allow them to log in to the interview. Following the interviews, a virtual open house will be offered in which the internship

director will provide an overview of the training program, and applicants will have an opportunity to meet several supervisors as well as the current interns. A virtual tour of DSH-Atascadero will also be available on the [DSH-Atascadero Psychology Internship's website](#).

Department of State Hospitals – Atascadero is a member of the Association of Psychology Postdoctoral and Internship Centers and adheres to APPIC guidelines regarding intern selection. Additional information regarding the Match Program can be obtained at the [National Match Website](#).

DSH – Atascadero's APPIC Internship Program code number is 1113.

The DSH-Atascadero Psychology Internship Program strictly follows our stated application requirements. Please do not email asking about exceptions to these requirements. If you otherwise need additional information or have questions regarding the Psychology Internship Program, please contact me by email (Phylissa.Kwartner@dsh.ca.gov).

Sincerely,

A handwritten signature in black ink that reads "Phylissa Kwartner, Ph.D." The signature is written in a cursive style and is positioned above a light yellow rectangular highlight.

Phylissa Kwartner, Ph.D.
Psychology Internship Director